

when, and how aspects in the event of a disaster. This will include probable staging areas, evacuation procedures, warning, notification and general safety procedures.

Training-Testing Plans

The most important element which must be addressed when developing an Emergency Plan is the testing phase. No plan is worthwhile unless it can become operational and work effectively. The staff of Public Safety Services, upon approval of the President, will schedule drills and exercises to assure that written procedures are understood by all personnel involved and that the plan is operational. Drills and exercises also create team work, better communications and coordination between many segments of the university community.

Review of Plans

Members of Public Safety Services will continue to coordinate with university personnel and update the plan on an annual basis. Recommendations for revisions will be made to the President. They will also coordinate with members of the campus community on the progress, actions, and recommendations. Members of Public Safety Services will evaluate training programs such as drills and exercises and make recommendations for improvements.

The Director of Public Safety Services will review emergency planning directives and policies from the Chancellor's Office and the President's Office and assure that the University plans are correct.

The Director of Public Safety Services will coordinate disaster drills and planning activities with the Department of Public Safety Services and the University Administration and include a segment on the progress of Disaster Planning in the Department's Annual Report at the end of each fiscal year.

Organization of Disaster Preparedness Plan

This document is comprised of six major parts:

- I. Planning Basis
- II. Emergency Management Plan and Functional Annexes
- III. Nuclear Power Plant Emergency Response Plan
- IV. Sub-Plans/Procedures
- V. Public Safety Incident Procedures
- VI. Operational Data

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